

Method and Software Application for Computer Aided  
Customer Independent Cash Collection using a State  
Field in a Data Record

## DESCRIPTION OF THE INVENTION

### 5 Field of the Invention

The technical field of this invention is in the area of  
electronic data processing. More particularly, the  
invention relates to methods, data structures, computer  
program products and systems for automated processing  
10 of invoices.

### Background of the Invention

The processing of invoices by means of electronic data  
records of the invoices is known from the state-of-the-  
art. Such data records are used in enterprise business  
15 software to store the financial data related with a  
sale of a product, and to have these data available for  
credit management and risk management purposes.

However, although the data are stored in the computer  
system of the respective company (enterprise), it is  
20 not in any case certain, whether the invoice has been  
actually paid or not or whether a dispute has been  
opened on the invoice or on the whole sale or on the  
order process or on contract issues or other problems  
that will prevent a payment of an invoice.

25 Consequently, if the management of the enterprise  
analyses the financial situation on the basis of  
uncertain data of invoices, the result may be  
misleading and may show that financial situation of the  
enterprise which is different from the real financial  
30 situation. Further, the company may not be aware of the

need to collect the cash from active debts, and even if the company is aware, it is not in any case clear, on which part of the outstanding invoices the efforts of cash collecting should be focused. This results particularly in a technical problem, if a large number of invoices, which have been sent to a plurality of customers, have to be processed by the computer system. From the technical point of view, frequent searching of data bases with complex searching conditions have to be made, which stress the system performance or, in other words cause expenditures for computing power and storage capacity.

Thus, there is a need for a method, software application and/or data processing system providing a more efficient solution of at least a part of the problems described above; particularly it is desirable to provide a software application having a mechanism for more efficiently running the computer system and enabling a better processing of invoices.

The above description is based on the knowledge of the present inventors and not necessarily that known in the art.

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## SUMMARY OF THE INVENTION

In accordance with the invention, as embodied and broadly described herein, methods and systems consistent with the principles in this specification provide a method for computerized processing of invoices, which a company has presented to two or more customers, comprising:

selecting from a plurality of invoices such invoices,  
which are due within a preselectable time or on a  
preselectable date and the balance of which is larger  
5 than a preselectable first value, and assigning a first  
state to said selected invoices.

Applying the methods, e.g. by using the system, is  
insofar advantageous as the introduction of this state  
10 concept greatly reduces the expenditures for search and  
querying the data bases and increases the system  
performance, particularly if huge amounts of invoices  
have to be screened.

Further, the collection of outstanding cash independent  
15 of a specific customer is made easier. A company can  
focus its capacity of cash collection on such invoices,  
which are considered to be most important with respect  
to its turnover. The invention allows a company to have  
an overview over critical invoices duly before the  
20 respective due dates, so that measures to ensure  
punctual payment can be taken in good time. Further,  
the management of the respective company can get an  
improved day sales outstanding, a better management of  
liquidity, an improved credit risk management through  
25 more transparency, better customer profiling through  
company owned credit scores, better accounts receivable  
reporting and a better communication with customers.

Embodiments of the invention are further directed to a  
30 computer system, a computer program, a computer  
readable medium and a carrier signal, each comprising  
program code or instructions for computerized  
processing of invoices, which a company has presented  
to two or more customers according to the above method  
35 and its embodiments. The invention is further directed

to an electronic data structure having one or more data fields fro one or more states.

Such computer program can be installed as one or more  
5 programs or program modules on different hardware systems (computers or computer systems), and run separately and independently of each other, in their entirety being capable of performing the inventive method and its embodiments. The different systems may  
10 be connected in the form of a network to communicate with each other.

Additional objects and advantages of the various embodiments of the invention will be set forth in part  
15 in the description, or may be learned by practice of the invention. The objects and advantages of the embodiments of the invention will be realized and attained by means of the elements and combinations particularly pointed out in the appended claims.  
20 Embodiments of the invention are disclosed in the detailed description section and in the dependent claims.

The various embodiments can include and/or exclude different aspects, features and/or advantages, where  
25 applicable. In addition, various embodiments can combine one or more aspects or features of other embodiments, where applicable.

It is understood that both the foregoing general  
30 description and the following detailed description are exemplary and explanatory only and are not restrictive of the embodiments of the invention, as claimed. The description of aspects, features and/or advantages of particular embodiments should not be construed as  
35 limiting other embodiments or the claims.

## BRIEF DESCRIPTION OF THE DRAWINGS

The accompanying drawings, which are incorporated in and constitute a part of this disclosure, illustrate by way of examples various embodiments and aspects of the invention. In the drawings,

Fig. 1 is an exemplary diagram for illustrating the implementation of the claimed method by means of a computer system;

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Fig. 2 is an exemplary flow diagram of a first example illustrating a method for processing invoices according to the principles described in this disclosure;

15 Fig. 3 is an exemplary flow diagram of a second example illustrating a method for processing invoices according to the principles described in this disclosure;

20 Fig. 4 is an exemplary flow diagram of a third example illustrating a method for processing invoices according to the principles described in this disclosure;

25 Fig. 5 is an exemplary flow diagram of a fourth example illustrating a method for processing invoices according to the principles described in this disclosure;

Fig. 6 is an exemplary flow diagram of a fifth example illustrating a method for processing invoices according to the principles described in this disclosure;

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Fig. 7 is an exemplary block diagram for illustrating an exemplary data structure for processing invoices according to the principles described in this disclosure.

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## DESCRIPTION OF THE EMBODIMENTS

Within the concept of this specification, the terms used shall have their usual meaning in the context of the field of data processing, unless defined otherwise  
5 herein.

A computer system broadly refers to any stand alone computer such as a PC or a laptop or a series of computers connected via a network, e.g. a network  
10 within a company, or a series of computers connected via the internet.

Computer systems and programs may be closely related. As used herein, phrases, such as "the computer  
15 provides" and "the program provides or performs specific actions", "a user performs a specific action" are used to express actions by a computer system that may be controlled by a program or to express that the program or program module may be designed to enable the  
20 computer system to perform the specific action or to enable a user to perform the specific action by means of a computer system.

It should be understood that the term "presentment" as  
25 used herein broadly refers to the specialized definition normally associated with commercial paper (i.e. the production on a negotiable instrument to a drawee) as well as to providing information via electronic means. For example, this electronic  
30 presentment may be through the use of an Internet- or intranet website or via e-mail or SMS, e.g. by making a web site accessible to one or more persons. Electronic presentment may also take place by sending computer readable storage media, like disks, ZIP disks, magneto-

optical disks, CDs, R/W discs, DVD ROMs etc., e.g. via standard mail.

Reference will now be made in detail to the principles  
5 of the invention and its embodiments by an explanation on the basis of a data processing process, examples of which are illustrated in the accompanying drawings.

In electronic data processing, particularly in  
10 accounting processes, the content of invoices may be stored in electronic data records. Such data record may be implemented as one or more lines of one or more tables, each line having one or more fields. In object orientated programming an electronic data record may be  
15 implemented by an instance of a class. The class then has at a plurality of variables. The class further has a one or more functions, which are operable on the instances (invoices). The fields or variables contain typical invoice information such as name of customer,  
20 addresses, product, price, account no., payment terms, tax, contact person, invoice date, due date or person responsible for changes in the document on the customer side or responsible person for authorization.

25 The method as described in the summary section may be performed by using such electronic data records. A set of such records may be queried to extract such records, which meet the condition according to which the respective invoices are due within a preselectable time  
30 or on a preselectable date and the balance of which invoices is larger than a preselectable first value. Subsequently, a first state is assigned to the thus selected invoices. The assignment may be implemented for example by means of a program module starting  
35 automatically at preselectable times or time intervals querying the invoice data and writing states into state

fields of the data records according to predefineable conditions. An other example is that a list of such preselected invoices may be presented to a user by means of a graphical user interface and the user may  
5 then select states to be assigned to the selected invoices by means of selecting means presented to him in the context of the user interface.

An example of a preferred implementation of assigning a  
10 state to the invoices is that the electronic data record may comprise a data field for the characterization of the state of the invoice and that characters are entered into that data field for the characterization of the state. This field is  
15 hereinafter referred to as state field. The state field may be implemented as a string field with a length of 1 to 3, 4, 5, 6, 7, 8 or more characters, depending on the number of possible states that shall be available. Numerical type or Boolean type fields are possible as  
20 well. Following of preferably at least three or four or five or more states may be available for assignment: paid, unpaid, balance > first value, balance < second value, due, undue, for cash collection, special attention, high priority, medium priority, low  
25 priority, problem indicators on contract issues or on invoice content and lay-out issues or on issues to be handled by responsible managers or on escalated matters, internal status, number of days outstanding, payment date of document. These states are examples and  
30 not intended to limit the scope of the invention.

The thus selected and/or thus assigned invoices may be stored as a separate set or marked as selected.

35 In a further step it may be controlled, e.g. by the computer system, whether payments have been received



for the selected invoices. Invoices, for which no payments or only partial payments have been received, are further extracted, e.g. by storing them separately or marking. Both steps may also be performed in

5   inverted order or as a single query. Invoices having a certain state, e.g. "for cash collection" may be automatically presented to a collecting service. A collecting service may be, for example, a case worker of the company, and the presentation to him may be

10   performed as pointed out above, e.g. by sending an e-mail including a file with the selected set of invoices, or a link pointing to the storage location of such a file or by sending a link to a web page, which contains the selected invoices and which may comprise

15   further information like correspondence, notes, scanned letters etc. The caseworker then can decide what further actions are to be performed. He may, for example, send an e-mail to the customer or call him directly via telephone or the like. After presenting

20   the selected invoices to the collecting service, the states of the invoices may be changed accordingly. It should be noted that the selection is not based on invoices for a specific customer, but it is made customer independent over a plurality of invoices. This

25   allows a customer independent reporting, what results in a better overview over the financial situation of the company. As an example, invoices of high priority may be presented 10 days before their due date, medium priority 7 days before their due date and low priority

30   invoices on the due date. The mentioned values are examples and depend on the intention of the respective company. Instead of priority, the amount of the balance may be used as well.

35   A first embodiment of the method is characterized in that the method further comprises a step of selecting

from said plurality of invoices one or more invoices and assigning a second state to said selected invoices. The assignment of the second state may be implemented by a second data field in the data record analogous to that pointed out above. Alternatively the assignment of two (or more) states may also be implemented by defining a first number of characters of the string in the state field as representing the first state and a second number of characters subsequent to the first number as representing a second state and so forth. For example, if a string in the state field consists of 8 characters "ABCDEFGH", the first two characters (AB) may define the first state, the following 3 characters (CDE) may define a second state, the following two characters (FG) may define a third state and the last character (H) may define a fourth state. Any such combination may be applied, and any meaning can be assigned to any state. This is on the discretion of the user of the method and the computer system.

A second embodiment of the methods comprises said first and second state being represented by a first and second set of characters entered into one data field of a data record comprising data of the respective invoice.

A third embodiment of the methods comprises the one or more invoices being invoices of special importance. Cases of special importance may be, for example, cases, in which non standard business conditions have been agreed upon in the underlying contract, e.g. special payment conditions, special discount, conditions deviating from the standard business conditions of the company, etc.

A fourth embodiment of the methods is characterized in that said first and second states are states of high priority.

- 5 A fifth embodiment of the methods is characterized by selecting from said plurality of invoices such invoices, the balance of which is smaller than a preselectable second value, and larger than a preselectable third value and assigning a third state  
10 to such selected invoices, the second value being smaller or equal than the first value and the third value being smaller than the second value.

- In a sixth embodiment, the methods comprises that the  
15 third state is a state of medium priority.

- An seventh embodiment of the methods comprises selecting from said plurality of invoices such invoices, the balance of which is smaller than the  
20 third value and assigning a fourth state to such selected invoices.

- A further embodiment of the methods is characterized in that the fourth state is a state of low priority.  
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- In a further embodiment of the methods, the preselectable first value is such that a preselectable percentage of the outstanding active debts or turnover of the company is controlled.

- 30 A further embodiment of the methods comprises presenting the invoices of the first and/or second and/or third and/or fourth state to a cash collector.

- 35 A still further embodiment of the methods is characterized in that presenting the invoices having a

first or second state at the latest at a presetable first period of time before the due date to the cash collector.

- 5 A still further embodiment of the methods is characterized by presenting the invoices having a third state at the latest at a presetable second period of time before the due date to the cash collector.
- 10 A still further embodiment of the methods is characterized by presenting the invoices having the fourth state at the latest at a presetable third period of time before the due date to the cash collector.
- 15 A still further embodiment of the methods is characterized by said cash collector controlling, whether payments according to the invoices of the first and/or second state have been made before or on or after the due date, and in case of a non payment,
- 20 presenting such invoices to a collecting service.

A still further embodiment of the methods is characterized in that the second period of time is smaller than the first period of time and the third

25 period of time is smaller than the second period of time.

A still further embodiment of the methods comprises dunning the customers of the accompanying due invoices.

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In a still further embodiment of the methods the collection service is a collection division of the company or an external collecting agency.

- 35 A still further embodiment of the methods is characterized by checking whether a non-payment is

reasoned, and in case no, presenting such invoice to an external collecting agency.

A still further embodiment of the methods is  
5 characterized by presenting the selected invoices to the collecting service by means of a to-do-list.

A still further embodiment of the methods comprises receiving a request for a state change of an invoice  
10 from a customer and changing the state of the invoice according to said request.

A still further embodiment of the methods comprises presenting the request to an internal clearing division  
15 before changing the state.

A still further embodiment of the methods is characterized in that the method further comprises:  
selecting from the selected invoices such invoices, the  
20 due date of which has expired (step a), controlling, whether a payment regarding the respective invoice has been received before or on the time of selection (step b) and presenting the selected invoices to a collecting service (step c).

25  
An embodiment of this method comprises instead or in addition to step a): d) selecting from said plurality of invoices such invoices, the balance of which is smaller than a preselectable second value, and larger  
30 than a preselectable third value, the second value being smaller or equal than the first value and the third value being smaller than the second value, before continuing with step b).

35 A further embodiment comprises in step d): selecting from the selected invoices such invoices, which are due

within a preselectable time or on a preselectable date. This is useful, because it enables a company to efficiently check, whether its invoices are paid in due time. For example: the collecting service (case worker) receives a list of invoices, which are due in two days. The case worker can now schedule his time, because he knows how many and what invoices he has to check on payment in two days.

10 A further embodiment is characterized by instead or in addition to step c): dunning the customers of the accompanying unselected due invoices. With this method, minor important invoices can be automatically processed, e.g. by automatically sending personalized circular letters or mails.

A further embodiment is characterized by in step c): presenting the selected invoices via a to-do-list. Within the concept of this disclosure, the presentation of a to-do-list may be accomplished by presenting the selected invoices in the form of a list on a display of the computer system of a caseworker. This can be done automatically or by sending a link to the file, which contains the list. The list may be provided with check-boxes, alerts, or proposals for actions, each depending on the state of the respective invoice.

In a further embodiment, the methods are characterized in that the preselectable first value is such that a preselectable first percentage of the outstanding active debts or turnover of the company is covered. The first percentage may range for example from 90 to 70 %, depending on the intention of the company. For example, 80 % may be a useful value in a variety of cases. The actual number of the first value can, for example, be determined iteratively by successively increasing the

first value from start value (zero is the trivial case) and checking within each step, which percentage of the turnover is covered, and taking that number as first value, the accompanying percentage of which equals the  
5 desired value of turnover.

A further embodiment of the methods is characterized in that the preselectable first, second and third values are such that a preselectable second percentage of the  
10 outstanding active debts or turnover of the company is covered. The second percentage may, for example, range from 70 or 80 or 90 to 100 %, including all interim values, depending on the intention of the company. The selection according to this embodiment is insofar  
15 advantageous as it helps ensuring that unselected invoices represent only a comparatively small percentage (100 - second percentage) of the company's turnover.

20 Another embodiment comprises in step c): checking, whether a partial- or non-payment is reasoned, and in case no, presenting such unreasoned partial- or non-paid invoice to a collecting agency. Within the concept of this disclosure, the term "collecting agency"  
25 broadly refers to collection divisions of the company as well as to collecting agencies different from the company. After presenting the invoices to the collecting agency, the states of the respective invoices may be changed accordingly.

30 A further embodiment of the inventive method comprises in step c): presenting not due invoices at the latest at a presetable first period of time before the due date to the collecting service.

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A further embodiment of the inventive method comprises in step d): presenting not due invoices at the latest at a presetable second period of time before the due date to the collecting service.

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A still further embodiment of the inventive method comprises instead or in addition to step a) and/or d): selecting from said plurality of invoices such invoices, the balance of which is smaller than the

10

third value.  
A still further embodiment comprises in step d): presenting the invoices at the latest at a presetable third period of time before the due date to the collecting service.

15

A still further embodiment comprises said collecting service controlling, whether payments according to the invoices have been made before or on or after the due date, and, in case of a partial- or non payment, presenting such invoices to a collecting agency.

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A still further embodiment comprises checking whether a partial- or non-payment is reasoned, and in case no, presenting such invoice to an external collecting agency.

25

A still further embodiment comprises presenting such invoices to a clearing division prior to presenting to the external collecting agency. This is useful, because it enables the company to negotiate new payment conditions with the customers before escalating the case to the collecting agency. In case new payment

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conditions have been agreed upon, the step of presenting to the collecting agency can be omitted.

The preselectable first, second and third values,  
35 times, dates and percentages can be stored in variables



or tables and can be made editable through a user, e.g. a case worker of a collecting service.

A still further embodiment of the inventive method is characterized in that the second period of time is smaller than the first period of time and the third period of time is smaller than the second period of time. In a still further embodiment the collection agency is a collection division of the company or an external collecting agency.

A first embodiment of the electronic data record is characterized in that said state field contains one or more sets of characters for the characterization of one or more states. An alternative embodiment is characterized in that the data record comprises one or more state fields for the one or more states. The above mentioned states may be entered into the state field(s) by entering a characteristic character or combination of a few characters into the field(s), e.g. S1 to Sn for a number of n states. To each condition mentioned above, a state can be assigned and entered into the state field. Likewise, a state can be assigned to combinations of two or more conditions.

A further embodiment of the electronic data record is characterized in that said state field(s) is (are) linked to one or more tables, which contains a description of a state. For example, the following descriptions can be entered in that table: balance  $\geq$  X, X > balance  $\geq$  Y, high priority, special case, high priority AND balance  $\geq$  X, due within U days, due on "date", etc.

A further embodiment of the electronic data record is characterized in that the state field is directly or

indirectly linked to a table, which contains one or more instructions, which depend on said state and which are automatically executable by a computer system, for example instructions for automatically dunning  
5 customers.

A further embodiment of the electronic data record is characterized in that said state field is directly or indirectly linked to a table, which contains assignment  
10 of a state to an event, which might occur during the processing of the invoice. The following events may be typically contained: Invoice blocked for payment, because of invoice lay-out not complete or incomplete invoice reference or quality or quantity issues on  
15 outstanding documents to be solved by responsible person within company. These events are examples and are not intended to limit the scope of this invention. By means of a table one or more proposals for a change of the state may be assigned to a state.

20 In a further embodiment, the electronic data record comprises a field for comments. This field may be implemented for example as a string field of a length of up to 128 characters or more.

25 A further embodiment of the electronic data record is characterized in that the electronic data record is at least partially accessible via the internet and wherein the content of the state field or a data field for  
30 comments is editable via the internet. In order to achieve this, the respective data fields must be deblocked for read/write access in the computer system in which the electronic data record is processed. Other selected fields of the electronic data record, the  
35 content of which fields may be of interest for a

potential internet user, may be deblocked for read access only.

A further embodiment of the electronic data record is  
5 characterized in that the state field is linked to a table, which contains one or more state dependent proposals for changing the state. For example, if the state is that an invoice has to be paid in a few days,  
10 a proposed state after the due date is that the state may be changed in "not paid". Or if certain situation has been clarified by a phone call, the state it may have the state "will be paid with delay".

A further embodiment of the method as described in the  
15 summary section and using the data structure described above is characterized in that the method further comprises a step of assigning a state, which may be entered by a user, to said state field. This may be implemented by an independent program, which may  
20 collect all changes of states in a predefineable time interval and which writes the changes periodically into the respective state fields.

A further embodiment of this method is characterized in  
25 that the method further comprises selecting or sorting or evaluating or analyzing the electronic invoices according to the state.

By using this method and general known data base query tools, a user of the method - e.g. a collecting service  
30 - may get lists of all invoices, which fulfill predefineable conditions with respect to the state field as pointed out above.

A further embodiment comprises calling a state  
35 dependent work flow.

By using this method, a workflow, which is designed to solve a specific problem, may be automatically initiated. For example, a dispute process can be initiated if a due invoice is not paid without a  
5 reasoned statement. Then a mail may be automatically sent to collecting agency in order to solve the problem. Further, a deadline can be issued on an outstanding problem. After experiment date the system may automatically sent a reminder to the responsible  
10 persons to take action.

Further, the to-do-list can be initiated for cash collectors on outstanding items, by sending a mail to responsible contact persons for the customers.

15 A still further embodiment is the disclosed method(s) or data structures or computer system(s) for use in or for an enterprise resource planning software. An enterprise resource planning software herein broadly refers to any software or software package for  
20 supporting business processes of enterprises, including but not limited to accounting, administration, management, or production processes.

Processors suitable for the execution of a computer  
25 program for performing the above methods include, by way of example, both general and special purpose microprocessors, and any one or more processors of any kind of digital computer. Generally, a processor will receive instructions and data from a read-only memory  
30 or a random access memory or both. The essential elements of a computer are a processor for executing instructions and one or more memory devices for storing instructions and data. Generally, a computer will also include, or be operatively coupled to receive data from  
35 or transfer data to, or both, one or more mass storage devices (storage means) for storing data, e.g.,

magnetic, magneto-optical disks, or optical disks. Information carriers suitable for embodying computer program instructions and data include all forms of non-volatile memory, including by way of example  
5 semiconductor memory devices, such as EPROM, EEPROM, and flash memory devices; magnetic disks such as internal hard disks and removable disks; magneto-optical disks; and CD-ROM and DVD-ROM disks. The processor and the memory can be supplemented by, or  
10 incorporated in, ASICs (application-specific integrated circuits).

To provide for interaction with a user, the invention can be implemented on a computer system having a  
15 display device such as a CRT (cathode ray tube) or LCD (liquid crystal display) monitor for displaying information to the user and a keyboard and a pointing device such as a mouse or a trackball by which the user can provide input to the computer. Other kinds of  
20 devices can be used to provide for interaction with a user as well; for example, feedback provided to the user can be any form of sensory feedback, such as visual feedback, auditory feedback, or haptic feedback; and input from the user can be received in any form,  
25 including acoustic, speech, or haptic input.

The invention is now described in more detail by way of reference to the drawings.

30 Fig. 1 shows one example of an implementation of an embodiment of the invention: A computer system with program modules for processing the inventive electronic data record and for performing the inventive method. What is shown is a computer system 101 comprising a  
35 computer 102 having a CPU 105, a memory 112 for storing an operating system, data and programs. In memory 112 a

software application 111 is stored for being processed by CPU 105. Software application 111 comprises program modules 106, 110 for carrying out the processing of the inventive electronic data record and the processing according to the inventive method. The inventive electronic data records are implemented in a table 109 comprising columns for typical invoice data and two columns, "state1" and "state2" for two types of states of the invoice. State1 represents a general type, state2 a priority type. Table 109 is stored in computer memory 112 and on a non volatile data storage device 107. Computer System 101 further comprises input means 103, output means 104 for interaction with a user, e.g. for starting the program modules and/or for data input, and general input/output means 108, including a net connection 114, for sending and receiving data. A plurality of computer systems 101 can be connected via the net connection 114 in the form of a network 113. In this case the network computers 113 can be used as further input/output means, including the use as further storage locations. Computer system 101 further comprises storage means 107.

In case the ERP software 111 carries out the claimed method, program modules 106, 110 are processed by CPU 105. The processing comprises module 106 querying table 109 for invoices, which are due within U days and the balance of which is equal or greater than X. Module 106 enters a state, e.g. S1U, into the state field of the respective invoice(s), inv. 003 in the example. Module 106 further queries table 109 for invoices, which meet further predefineable conditions, and enters corresponding states into the state fields. Examples are: state S1 for "balance >= X" and S2 for "X > balance >= Y". Module 106 further assigns a further state, a priority type state "MP" (medium priority) to

invoice 003. This may be performed by presenting a corresponding input request to a user, e.g. by means of a graphical user interface. The user then decides what priority the corresponding invoice shall have. The user  
5 enters the state (e.g. by clicking a corresponding box) and module 106 writes the state into the state field. Default values may be set for the states when creating the data record for an invoice. Priority states may also be set automatically, e.g. by automatically  
10 assigning a low priority state to all invoices, the balance of which is smaller than a preselectable value, or a high priority state to all invoices, the balance of which is greater or equal than a preselectable first value, or to which special contractual conditions  
15 apply. Module 106 may also query table 109 for such invoices, which are due on a preselectable date or within a preselectable date and to which a first state is assigned, and assign a second state to such selected invoices. For example, module 106 queries table 109 for  
20 invoices, which are due within V days, checks, whether the statel field for that invoices is other than default and assigns a second state to such invoices as pointed out above. Alternatively this may also be implemented by checking, whether a state "V" (or "U")  
25 is contained in the statel field, and by assigning a second state to such invoices as pointed out above. E.g. all invoices, which are due in V = 6 months, shall "now" (at the time of selection) have the state "low priority".

30 Subsequently or parallel to that procedure, module 110 queries table 109 for medium priority invoices having the state S2U, extracts preselectable data from the respective invoices and presents the extracted data to  
35 a user in the form of a to-do-list 115 on a display 104. A user can evaluate the list and can decide

whether, and in case yes, what actions should be performed next. In order to support this, the to-do-list may comprise check boxes or buttons by means of which further actions can be initiated. For example a  
5 button assigned to each invoice may cause - if it is applied - that a list of possible actions is presented to the user for selection. E.g. that an e-mail with a predefineable content is sent to the customer of the respective invoice. Presenting the to-do-list can also  
10 be performed on other network computers 113.

Fig. 2 shows an exemplary flow diagram in order to illustrate principles of the claimed method, particularly an example of a process 106 of Fig. 1.  
15 After a start step 201 a list 203 of invoices is queried in a step 202 according to a set of selection conditions 204. In the example, the set consists of only one condition: The balance of an invoice has to be greater than a value V1. For the thus selected invoices  
20 it is checked in an optional step 205 whether a full payment has been received. In case yes, the respective invoice is withdrawn from the list of selected invoices in step 206. In a further step, the state of the respective invoice may be changed to "paid". In a step  
25 207, a first state is assigned to invoices, for which none or only a partial payment has been received. Invoices having a preselectable first state, are then presented as a to-do-list 209 in a step 208 to a collecting service, e.g. a user in a collecting  
30 department of the company in step 207. The exemplary process then ends in step 210.

Fig. 3 shows an exemplary flow diagram in order to illustrate principles of the claimed method,  
35 particularly an example of a process 106 of Fig. 1. After a start step 301 a list 303 of invoices is



queried in a step 302 according to a set of selection conditions 304. In the example, the set consists of only one condition: A state of an invoice has to contain "U", what means: the invoice is due within U  
5 days. For the thus selected invoices it is checked in an optional step 305 whether a full payment has been received. In case yes, the respective invoice is withdrawn from the list of selected invoices in step 306. In a further step, the state of the respective  
10 invoice may be changed to "paid". In step 307, 309, 311, a second state is assigned to invoices, for which none or only a partial payment has been received. For this purpose, a list 308 showing the selected invoices is presented to the user. The list 308 comprises  
15 information on the invoice and to each invoice means for selecting a state to the invoice. In the example, the user can chose whether the invoices 003 and xyz shall have the state "state2a" or "state2b". The user clicks the corresponding boxes, while the process is  
20 waiting in step 309 for the decision. When the user has finished the selection, the process writes the selected states into the state fields of the data records in step 311. The exemplary process then ends in step 312.

25 Fig. 4 shows an exemplary flow diagram in order to illustrate principles of the claimed method, particularly an example of a process 109 of Fig. 1. After a start step 401 a list 403 of invoices is queried in a step 402 according to a set of selection  
30 conditions 404. In the example, the set consists of two conditions: The first state of an invoice has to be "S1U" and the second state "MP". For the thus selected invoices it is checked in an optional step 405 whether a full payment has been received. In case yes, the  
35 respective invoice is withdrawn from the list of selected invoices in step 406. In a further step, the

state of the respective invoice may be changed to "paid". In a step 407, invoices having the preselectable first and second state, are then presented as a to-do-list 408 to a collecting service, e.g. a user in a collecting department of the company. The exemplary process then ends in step 409. The user in the collecting department may then initiate actions with regard to each specific invoice, e.g. call the customer by phone or send an email. In case the reaction of the customer on the action satisfies the expectations of the user, this can be entered into the data record by a corresponding state. If no or a dissatisfactory reaction is received from the customer within a preselectable time, a further to-do-list may be presented to the collecting division. The further to-do-list may comprise a list of possible actions, depending on the type of reaction the customer provided, for selection. For example, an invoice may be passed to a credit control area in case financial challenges like bankruptcy of the customer occur, it may be re-routed to a front office, if commercial challenges like dissatisfaction of the customer with delivered goods occurs, it may be re-routed to a back office if invoicing challenges like wrong address or delivery challenges like incomplete delivery occur.

Fig. 5 shows a further exemplary flow diagram in order to further illustrate principles of the claimed method, particularly an example of a process 109 of Fig. 1. After a start step 501 a list 503 of invoices is queried in a step 502 according to a set of selection conditions 504. In the example, the set consists of three conditions: the first state is S3 (balance of an invoice has to be smaller than a value Y (see Fig. 7), the invoice has to be due and the second state is low priority. For the thus selected invoices it is checked

in an optional step 505 whether a full payment has been received. In case yes, the respective invoice is withdrawn from the list of selected invoices. In a further step, the state of the respective invoice may  
5 be changed to "paid". The customers accompanying the invoices, for which none or only a partial payment has been received, are then automatically dunned in step 507, e.g. by automatically sending dunning letters or dunning e-mails. The exemplary process ends in step  
10 508.

Alternatively, the unsettled invoices may be presented as a to-do-list like 209 in Fig. 2 to a collecting service, e.g. a user in a collecting department of the company in order to confirm the dunning by the  
15 collecting service before the dunning letter or e-mail is sent out. If no reaction is received from the dunned customer within a preselectable time, the respective invoices may be presented to a collecting agency. In case a reaction is received from the customer, a  
20 further to-do-list may be presented to the collecting division. The further to-do-list may comprise a list of possible actions, depending on the type of reaction the customer provided, for selection. For example, an invoice may be passed to a credit control area in case  
25 financial challenges like bankruptcy of the customer occur, it may be re-routed to a front office, if commercial challenges like dissatisfaction of the customer with delivered goods occurs, it may be re-routed to a back office if invoicing challenges like  
30 wrong address or delivery challenges like incomplete delivery occur.

Fig. 6 shows a further exemplary flow diagram in order  
35 to further illustrate principles of the claimed method, particularly an example of a process 109 of Fig. 1.

After initiating the process in a start step 601 a list  
603 of invoices is queried in a step 602 according to a  
set of selection conditions 604. In the example, the  
set consists of two conditions: the first state field  
5 has to contain S1 (balance of an invoice has to be  
greater than a value V1, see Fig. 7) and the second  
state has to be a high priority. For the thus selected  
invoices it is checked in an optional step 605 whether  
a full payment has been received. In case yes, the  
10 respective invoice is withdrawn from the list of  
selected invoices in step 606. In a further step, the  
state of the respective invoice may be changed to  
"paid". The invoices, for which none or only a partial  
payment has been received, are then presented as a to-  
15 do-list 608 to a collecting service, e.g. a user in a  
collecting department of the company in step 607. The  
user then can decide what action has to taken next,  
e.g. by selecting one of a list of proposed actions,  
which is incorporated into the to-do-list 608. The  
20 process waits for that decision in step 609. The  
selected action is then automatically carried out in  
step 610. An example for such an action is: presenting  
the invoice to an in-house clearing division for  
deciding whether presenting it to an external  
25 collecting agency or not. The exemplary process then  
ends in step 611.

The optional steps for checking whether payments have  
been received, can also be performed before starting  
30 the respective processes, e.g. when creating the  
invoice lists 203 to 603.

Fig. 5 shows an example of a data structure of an  
35 invoice for illustration. The data structure is  
implemented as a table 701 having a plurality of

columns. According to the invention, a column 707 for the first and second state of the invoice is contained. The fields of the column 707 contain strings of a length of at least four characters. The first two  
5 characters are defined to represent the first state, second two characters represent the second state. Further groups of characters may be used to define further states, depending on the length of the field. Depending on the number of states, one character per  
10 state may be sufficient. Alternatively n columns for n states can be used as well. Combinations of both alternatives are also possible. The individual data records of the invoices are implemented as individual lines of table 701. The state column 707 of table 701  
15 comprises one state field for each invoice. In a table 702 a description is assigned to a state. By means of table 703 one or more events 1 to n are assigned to a state. By means of table 704 one or more proposals 1 to n are assigned to a state. By means of table 505 one or  
20 more events 1 to n are assigned to a state. Tables 702 to 705 are linked to table 701 by the state column. In a table 706, values of variables may be stored. The conditions, which are applied when querying the list of invoices, may be stored in a table as well.

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Modifications and adaptations of the present invention will be apparent to those skilled in the art from consideration of the specification and practice of the invention disclosed herein. The foregoing description  
30 of an implementation of the invention has been presented for purposes of illustration and description. It is not exhaustive and does not limit the invention to the precise form disclosed. Modifications and variations are possible in light of the above teachings  
35 or may be acquired from the practicing of the invention. For example, the described implementation

includes software, but systems and methods consistent with the present invention may be implemented as a combination of hardware and software or in hardware alone. Additionally, although aspects of the present invention are described for being stored in memory, one skilled in the art will appreciate that these aspects can also be stored on other types of computer-readable media, such as secondary storage devices, for example, hard disks, floppy disks, or CD-ROM; the Internet or other propagation medium; or other forms of RAM or ROM.

Computer programs based on the written description and flow charts of this invention are within the skill of an experienced developer. The various programs or program modules can be created using any of the techniques known to one skilled in the art or can be designed in connection with existing software. For example, programs or program modules can be designed in or by means of Java, C++, HTML, XML, or HTML with included Java applets or in SAP R/3 or ABAP. One or more of such modules can be integrated in existing e-mail or browser software.

While illustrative embodiments of the invention have been described herein, the present invention is not limited to the various preferred embodiments described herein, but includes any and all embodiments having equivalent elements, modifications, omissions, combinations (e.g., of aspects across various embodiments), adaptations and/or alterations as would be appreciated by those in the art based on the present disclosure. The limitations in the claims are to be interpreted broadly based on the language employed in the claims and not limited to examples described in the present specification or during the prosecution of the

application, which examples are to be construed as non-exclusive. For example, in the present disclosure, the term "preferably" is non-exclusive and means "preferably, but not limited to." Means-plus-function or step-plus-function limitations will only be employed where for a specific claim limitation all of the following conditions are present in that limitation: a) "means for" or "step for" is expressly recited; b) a corresponding function is expressly recited; and c) structure, material or acts that support that structure are not recited.

Other embodiments of the invention will be apparent to those skilled in the art from consideration of the specification and practice of the invention disclosed herein. It is intended that the specification and examples be considered as exemplary only, with a true scope and spirit of the invention being indicated by the following claims.